



Hello students and parents! As we begin a new way of life at home and online, I want to share with you a policy change effective immediately. This policy is for all group and one on one lessons.

I'm thrilled to offer online lessons moving forward as it will enable more students to attend a lesson online if there are circumstances where they cannot make it to my art space in-person.

Online lessons are an amazing alternative and a highly effective way to have a lesson with me!

Here are some great reasons to learn online:

- Save time and money not needing to travel
- Keep teaching busy families who would otherwise quit
- Possibly teach outside typical after school hours
- Include people outside our community
- Learn/teach if travelling
- Teach students who move away

Here are some of the benefits:

- Get to use and learn about your own supplies
- Continue learning in your previous group
- Learn to use new technology
- Keep the same teacher
- Continue with the planned lessons
- Learn from your own home



Here is what each student will need to have ready for their online lesson:

- ❑ **Video calling software** - Please download the calling software Zoom <https://zoom.us/> to your device for online lessons. It is free and easy to use. Let me know what your username is prior to the first lesson so I can add you as a contact. You will receive a link to each lesson to log on to.
- ❑ **Internet** - Your internet speed should be at 5mbps upload and download speed. If you're not sure what your internet speed is currently you can check by going to [www.speedtest.net](http://www.speedtest.net) .
- ❑ **Device** - You need a device to stream online lessons. You can use a desktop computer, laptop, or tablet. Please be sure that your device is charged or plugged in during your online lesson. The desktop or laptop will need to have an inbuilt or stand alone webcam and mic or headphones with mic. Phones will be too small for the student to see what is going on, especially if I am sharing my screen. They can be used as a backup and the Zoom app will need to be downloaded.
- ❑ **Art Space** - Each student will need a desk or a table to create on at the time of the call. You may want to put a plastic tablecloth down first. The device you choose needs to be placed on the table next to them so I can see what they are doing (we can adjust during the lesson if need be so don't stress about this), and so that the student has a clear view of the screen so they can hear and see me and my screen if I am sharing images.
- ❑ **Lesson materials** - These need to be gathered BEFORE the class. I will not be able to wait for students, especially in a group class if they are not ready and are going back and forth to get things. The other students will be waiting around and everyone will be frustrated not finishing their artworks.



#### What you can expect from me:

- Same teaching style - giving your children a voice, encouraging them, teaching them art skills and resilience
- Same art class lesson style - the materials I use are going to stay basic so you should have most of it at home already. I will always offer alternatives and you can check in with me beforehand if you don't have something.
- Screen sharing of images from our Pinterest Inspiration board to give students examples of what we will be doing
- Sometimes I will be sharing youtube videos in our lesson. These could be an artist bio or a particular style of art or tutorials
- A material list will come with each term program so you know what we will be using
- Same way of contacting me via text, phone, email or facebook messenger

#### What will be different:

- As the class will be online, I won't be taking photos anymore to record what students have done in their lesson. If it is a kid's lesson, you can always take a look and see what your child is doing. I have loved having that record for you so that part is a bit of a bummer.
- I won't be using the facebook group to add photos. I will write a written description with a photo of the example. Students can post a photo of their finished artwork in the post.

When everything goes back to "normal" and I am running face to face lessons again, it may be an option to either choose face to face or online lessons. I will let you know this down the line. When we are back to doing face to face lessons, this will be the new lesson cancellation policy- "If a situation arises when a student cannot make it to my art space because of inclement weather, doesn't have a ride, or isn't feeling well, the student should notify the teacher and have their lesson at the same allotted time via video call. I will initiate the call at the time of the lesson. If the student is still unable to commit, the lesson will be forfeit."

Thank you for adhering to all of our studio policies as it enables me to be an effective and prepared teacher for your student! See you soon,

If you have any questions or suggestions, please let me know.

Jade Forder